

## **THE CONSTITUTION OF THE DERBY MUSIC ASSOCIATION TRUST**

The name of the Association shall be DERBY MUSIC ASSOCIATION TRUST, with the Operational output of this trust to be delivered through the DERBY MUSIC CENTRE.

### **OBJECTIVES**

The Association's Objectives are, for educational purposes:

- a) to provide ensemble opportunities for players and singers, and
- b) to promote the development of musical education for children and young people in Derby city and surrounding area

To achieve these objectives, the following conditions shall apply:-

- a) The Derby Music Centre shall function under the direction and control of the Derby Music Association Trust.
- b) There shall be a Director of Music who shall be appointed by the Derby Music Association Trust. Following due process, the Trust shall have the power to dismiss the Director of Music.
- c) There shall be a Management Team, answerable to the Derby Music Association Trust. While the Trust shall have the ultimate responsibility, the Management Team shall be responsible for the day to day management of the Derby Music Centre.

### **TRUSTEES**

The Trustees shall be: the Headteacher of the main host school; the Chair of the Association; a representative from the Music Partnership; and may include additional positions as appointed by the other Trustees. The total number of Trustees shall not exceed 7, and the additional Trustees will serve for one year but may be invited to serve in subsequent years depending on the needs of the Association as determined by the core Trustees. Trustees are not to be officials or employees, but must be supporters of the aims of the Association.

### **MANAGEMENT TEAM**

The Team shall be appointed by the Derby Music Association Trust and shall consist of:-

- 1. The Director of Music
- 2. The Coordinator
- 3. The Administrator
- 4. The Treasurer

The Management Team may be remunerated from the funds of the Derby Music Centre only in respect of duties undertaken at, or on behalf of, the Derby Music Centre and only with the approval of the Trustees. This will be reviewed annually.

The Management Team shall have the power to co-opt parents and interested others to help with appropriate tasks such as concerts. Subject to the approval of the Derby Music Association Trust, the Director of Music may make appointments as and when necessary.

## **STAFFING THE MUSIC CENTRE**

All staff, including the Director of Music, shall be appointed, and dismissed through arrangements agreed and made by the Trustees, and be subject to the conditions in the Agreement for the Provision of Professional Services.

## **FINANCE**

Derby Music Centre fees shall be recommended by the Director of Music and determined by the Trustees.

In the day-to-day management of the affairs of the Derby Music Centre, the Management Team shall ensure that the financial outgoings do not exceed receipts.

The funds of the Derby Music Centre shall be used only for such purposes, determined by the Management Team, as shall bring benefit to the Centre, and may include insurance and out-of-pocket expenses. All items (such as instruments, sheet music or other equipment) purchased for the benefit of the Derby Music Centre shall become the property of the Centre when they have been formally accepted by the Director of Music.

The financial year of the Derby Music Centre shall end on 31st July and the independently examined Accounts of the Derby Music Centre for that year shall be completed and presented to the Derby Music Association Trust at its next meeting after that date.

The Derby Music Association Trust shall designate three people, including the Treasurer, to sign cheques on behalf of the Centre. Each cheque shall be signed by the Treasurer and one of the other two designated signatories.

In the event of the dissolution of the Derby Music Centre, it shall be the responsibility of the Derby Music Association Trust to wind up the affairs of the Centre.

The Trustees may enter into a service level agreement with the Derbyshire City & County Music Partnership, and this will be reviewed annually.

## **CONSTITUTION**

Once established, this Constitution may only be changed or amended by the Trustees of the Derby Music Association Trust.

No change or amendment shall be made to this Constitution which comes into conflict with, or compromises, the stated objective of this Constitution.

Any case of dispute about the interpretation of this Constitution shall be referred to the Derby Music Association Trust for clarification and final decision.